CHECKOUT LAUNCH CONTROL SYSTEM (CLCS) BUSINESS RECORDS

PROCESS	BUSINESS RECORD	RESPONSIBLE	FILE LOCATION	RETENTI	ARCHIVE	ARCHIVE PERIOD
	TITLE	FOR	(Office No.)	ON	LOCATION	
		COMPLETION		PERIOD		
Program Operating Plan (POP)	Work Breakdown Structure	DP-PCO/Planning and	Electronic Media (EM)/PC	End of	N/A	N/A
KDP-P-1165-BASIC	(WBS)	Analysis Lead	in PCC Rm 3036A	Project		
			Hard Copy/PCC Rm 3036A			
	Task Description Sheets	DP-PCO/Planning and	EM/PC in PCC Rm 3036A	End of	N/A	N/A
		Analysis Lead		Project		
	Call Letter (Memo)	DP-PCO/Planning and	EM/PC PCC Rm 3036A	End of	N/A	N/A
	D 101 CM is 1	Analysis Lead	EM/DC DCC D 2026A	Project	27/4	27/4
	Rough Order of Magnitude	DP-PCO/Planning and	EM/PC PCC Rm 3036A	End of	N/A	N/A
	(ROM) Cost Summary	Analysis Lead		Project		

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KENNEDY SPACE CENTER BUSINESS MANAGEMENT SYSTEM

Content Revised: 2/27/98 KDP-KSC-F-1147

Rev: Basic